

Mitchell Black

[Mblac018@odu.edu](mailto:Mblac018@odu.edu)

757-613-7585

1424 Old Centerville Turnpike Chesapeake, VA 23322

**AS Social Sciences**

**Tidewater Community College • 2010**

**BS/MS English (Candidate for Graduation)**

**Old Dominion University • 2013**

**Crew Chief ▪ August 2011 – Current**

**Chesapeake, VA**

**Farm Fresh Grocery**

**Over the past three years I have been employed by Farm Fresh Grocery in the Grocery Stocking Department where I have excelled at completing all required tasking on or ahead of schedule. Reporting to the Grocery Manager, I have assumed additional responsibilities over this time resulting in my promotion to Assistant Crew Chief and most recently Crew Chief.**

- Excel in multiple facets of the Stocking Department as a knowledgeable team member
- Demonstrate strong teamwork skills by completing tasks outside of job description
- Received numerous compliments by upper management for outstanding job accomplishments specifically during holiday peak seasons (Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas, and New Year's Day) and during severe weather conditions (snow storms, hurricanes, and tropical storms)
- Supervise a Stock Crew responsible for:
  - Unloading tractor trailer deliveries of all grocery items
  - Breaking down and sorting palletized freight for stocking on shelves
  - Putting-Away all Grocery items on shelves and displays
  - Checking and Rotating stock to ensure First-In-First-Out (FIFO) Inventory

- Front store promptly and effectively to ensure product labeling is visible
- Break down and recycle all cardboard containers/boxes in compactor/bailer
- Responsible for closing and alarming store when shift runs past normal closing time
- Responsible for ordering grocery deliveries and scanning out of stocks
- Set-up store displays for promotional products
- Support other departments as needed to accomplish store wide taking

**Assistant Crew Chief ▪ May 2011 – August 2011**

**Chesapeake, VA**

**Farm Fresh Grocery**

**Stocker ▪ August 2008 – May 2011**

**Chesapeake, VA**

**Farm Fresh Grocery**